

EAST HERTS COUNCIL

LICENSING COMMITTEE – 7 NOVEMBER 2013

REPORT BY DIRECTOR OF NEIGHBOURHOOD SERVICES

7. REPORT ON LICENSING ACTIVITY – QUARTER 2 OF 2013

WARD(S) AFFECTED:      ALL

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**Purpose/Summary of Report:**

To update members on activity in the licensing department in respect of:

- Processing licences,
- Enforcement activity, and
- Other implementation of the Service Plan.

<b><u>RECOMMENDATION FOR LICENSING COMMITTEE:</u> that</b>	
<b>(A)</b>	<b>The report be received.</b>

1.0 Background

1.1 This report presents data by full quarters on processing and enforcement data, and Licensing Sub Committee involvement, on licences, notices, and permits, and applications including:

- Alcohol, entertainment, and late night refreshment licences under the Licensing Act 2003,
- Gaming under the Gambling Act 2005,
- Taxi drivers, vehicle proprietors and operators.

1.2 This report also records developments in the service that implement the Service Plan.

2.0 Report

2.1 See **Essential Reference Paper ‘B’** for performance data for quarter 2 of 2013: 1 April – 30 June 2013. This contains the numbers of applications or notices received.

2.2 During this quarter the enforcement team have undertaken 71 actions which are divided between visits, inspections and

investigations. These have been analysed further and are recorded as:

• Taxi Inspections and Investigations	12
• Premises Complaints and Visits	31
• Gambling Premises visits	0
• Blue Notice visits	8
• Invoice Visits/chase ups	17
• House to House Collection complaints	1
• Taxi Camera Investigations	0
• TENS Complaints and Investigations	2

All complaints regarding taxis and premises have been fully investigated.

- 2.3 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. At the end of the period there were 10 outstanding invoices. No premises licences were suspended or revoked during this period for non payment of fees.
- 2.4 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 38 letters were produced.
- 2.5 Under the licensing points system a total of 77 points have been issued to 32 licence holders. This is part of the authority's continuing efforts to improve standards and behaviour amongst drivers and proprietors.
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

#### Background Papers

None.

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